

## **Sleepy Hollow Summer Theatre**

[www.shst.org](http://www.shst.org)

PO Box 675  
Bismarck, ND 58502

Susan Lundberg

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**Executive Producer  
Education Coordinator**

Stephanie Delmore

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701.390.4171

Dear Sleepy Hollow Summer Theatre Cast Members,

Congratulations to all who have made the commitment for a fun, challenging and inspiring summer. We have so much in store for you this year, and we need your help to make it happen. Your talent is just the beginning. We are asking for your focus, drive and commitment to create a fulfilling quality experience. If you join us on this rare and valuable opportunity, we guarantee a summer you will never forget.

First, contact the directors via email as a confirmation of your commitment to Sleepy Hollow Summer Theatre.

Second, read all the following information carefully. Fill out the proper forms, and hand them in with your fees.

Third, prepare your calendar and mark off all the dates that are pointed out as important. We have many Family Day's including a potluck on Saturday, June 12 where every family brings a dish to nourish our hard work. Work always goes hand in hand with play and socializing.

There are many classes available for every interest. This year offers the most diverse set of classes we have ever had. Please find a class that suits your interests. Becoming successful in life means preparing for every moment. At SHST, we believe that training starts in the classroom and goes all the way through rehearsals, performances and the final day of strike. The lessons learned from that kind of commitment is profound.

Please note the following and read details further down:

-INTENSIVE TRAINING WORKSHOP

-IMPORTANT DATES: Mark your calendars. Publicity appearances will added

-REHEARSAL SCHEDULE: Notify directors with conflicts.

- SET HOURS-mandatory for all cast participants (20 Hours)

-PROGRAM FEES: \$200.00 per student with \$50.00 deposit returned at the end

Read through carefully and get ready for an incredible summer of many exciting events. Welcome to the Sleepy Hollow family. We cherish these precious summers with all of you.

See you in class!

Melissa McGowan,  
Producer

Job Christenson,  
Artistic Director

# ROLE REFERENCES: ANNIE

<b>Annie</b>	An eleven-year-old redheaded girl, optimistic and "spunky", seeking her parents
<b>Miss Hannigan</b>	The unpleasant orphanage matron, disillusioned, she hates children, but is fond of alcoholic beverages
<b>Daddy Oliver Warbucks</b>	Billionaire businessman who opens his home – and heart – to Annie
<b>Grace Farrell</b>	Warbucks' faithful secretary, who loves Annie from the start
<b>Rooster</b>	Miss Hannigan's no-good brother, out for the quick buck
<b>Lily St. Regis</b>	Rooster's girlfriend, is smarter than she appears
<b>Molly, Pepper, Duffy, July, Tessie, and Kate</b>	The orphans at the orphanage, ages 6 to 13
<b><a href="#">Franklin D. Roosevelt</a></b>	President of the United States, he aids Warbucks in the search for Annie's parents
<b>Bert Healy</b>	Radio announcer who agrees to broadcast Annie's search for her parents
<b>The Boylan sisters</b>	Singers on the Bert Healy Show and hope to be famous someday
<b>Sandy</b>	An abandoned mixed-breed dog that Annie rescues who becomes her faithful companion

## Jekyll and Hyde

### *Cast List*

- Dr. Henry Jekyll/Edward Hyde. **Vocal Range:** [Baritone/Tenor](#) (Low G# - Top A)
- Lucy Harris - The main attraction at "The Red Rat". **Vocal Range:** [Mezzo-soprano](#) (Low G# - Top F#)
- Emma Carew - Jekyll's fiancée. **Vocal Range:** [Soprano](#) (Low C - High C)

- John Utterson - Jekyll's lawyer and friend. **Vocal Range:** [Baritone/Tenor](#) (Low B - Top G)
- Sir Danvers Carew - Emma's father and Chairman of the Board of Governors. **Vocal Range:** [Baritone](#) (Low C - Top F)
- Mr. Simon Stride - The secretary of the Board of Governors and Jekyll's rival for Emma's affections. **Vocal Range:** [Baritone](#) (Low A - Top G)
- Lord Savage - A member of the Board of Governors. **Vocal Range:** [Tenor](#)
- Bishop of Basingstoke - A hypocritical, sadistic, sexually driven man of the cloth and a member of the Board of Governors. **Vocal Range:** [Baritone/Tenor](#) (Low C# - Top G)
- Lady Beaconsfield - The only female member of the Board of Governors. **Vocal Range:** [Mezzo-soprano](#) (Low G# - E)
- Sir Archibald Proops - A member of the Board of Governors. **Vocal Range:** [Baritone](#) (Low B - E)
- General Lord Glossop - A pompous retired army man and a member of the Board of Governors. **Vocal Range:** [Baritone/Bass](#) (Low G# - Middle C)
- The Spider - A pimp and proprietor of "The Red Rat". **Vocal Range:** [Baritone](#) (Low B - E)
- Guinevere - the German manageress of "The Red Rat." **Vocal Range:** *Non-singing*
- Poole - Jekyll's loyal manservant. **Vocal Range:** *Non-singing*

## **PROGRAMMING AND SCHEDULE:**

### **Intensive Training Workshop:**

June 3-5, 2010 10:00-5:00 p.m.

Bismarck High School

Instructors:

- Job Christenson, vocals
- Carly Schaub, dance and movement
- Jeff Chamberlain, technical and lighting design
- Daniel Walstad, Acting and Theatre History

**(Everyone in the casts is required to participate. (5<sup>th</sup> grade and up ONLY!)**

Each level is based on experience and audition for productions. If you have any concerns, please notify Job Christenson at [jobchristenson@msn.com](mailto:jobchristenson@msn.com) or call Stephanie Delmore at 701-319-0895.

Don't miss this incredible opportunity to further your talents. Many people have singing, dancing, and acting talents, but very few have honed these skills with true professionals from diverse fields in musical theatre including an introduction to lighting design. This is a rare and important step for all of those interested in achieving success in the performing arts.

A performance will be provided at the end of classes on Saturday, June 5.

**Important Dates:**

<b>Sunday, June 6</b>	<b>FIRST DAY IN THE PARK</b>
<b>Saturday, June 12</b>	<b>FAMILY DAY IN THE PARK with Family Potluck</b>
<b>Saturday, June 19</b>	<b>MIDSUMMER CELEBRATION OF LIGHT</b>
<b>Tuesday, June 29</b>	<b>ANNIE cast in the Park</b>
<b>Sunday, July 4</b>	<b>PARADE through Bismarck</b>
<b>Tuesday, July 6</b>	<b>ANNIE Opening Night</b>
<b>Saturday, July 17</b>	<b>ANNIE Closing Night</b>
<b>Sunday, July 18</b>	<b>STRIKE for both casts</b>
<b>Friday, July 23</b>	<b>J AND H Opening Night</b>
<b>Saturday, July 31</b>	<b>J AND H Closing Night</b>
<b>Sunday, August 1</b>	<b>FINAL STRIKE for both casts, Cast Party</b>

**Rehearsal Schedule:**

We will rehearse Monday thru Friday with Required Work Days on Saturday:

**ANNIE:**

12:00-6:00 p.m.

(Leads/Orphans beginning after Memorial Day)

**JEKYLL AND HYDE:**

4:00-10:00 with dinner break

(Beginning June 14)

A detailed rehearsal schedule will come out in mid May. The times will be more specific. When we move out to the park, all rehearsals will be at night. We ask for patience and cooperation of parents at this time.

For those of you in leading roles you will want to block off that time completely, other roles may not need to be there every day. We will use everyone's time wisely.

**Set Hours:**

SET IS MANDATORY. Each student must put in 20 hours of set NOT including Saturdays and backstage crew. Every actor needs to have a separate \$50.00 check that will be held til the end of the Final Strike. When you are finished with strike and have returned your script/score material, you will get the check returned to you. Jekyll and Hyde will work Annie and Annie will work Jekyll and Hyde on backstage crews.

**Program Fees:**

All cast members: \$200 + \$50.00 separate check to be held till final strike. Scholarships are available. Contact Stephanie Delmore for details.

We will be collecting this fee the first day of your Intensive Workshop.

Included in the participation fee is a "Family Season Ticket Membership" this includes 4 tickets for *Annie* and 4 tickets to *Jekyll and Hyde* plus a Hero Night Pass. If you require additional tickets volunteer opportunities are available for family members.

The opportunity to share your talent with the public will be well earned after our rehearsal process! Again, we look forward to a fun summer. In the mean time please be courteous and contact our costumer, Stephanie Delmore (701) 319-0895 before you make any drastic hair, tattoo, piercing or tanning decisions.

Sincerely,

*Daniel Walstad*

Annie

Director

[daniel\\_walstad@gmail.com](mailto:daniel_walstad@gmail.com)

*Job Christenson*

Jekyll and Hyde

Director

[jobchristenson@mns.com](mailto:jobchristenson@mns.com)

## Volunteer Page (hand in)

*How can I be a part of my child's summer?*

*What is my child learning?*

*What does Sleepy Hollow have to offer my whole family?*

*We get asked so many questions about the summer. Sometimes it is easy to drop your child off at rehearsals and performances, but we would like for you to see your family as part of the Sleepy Hollow family.*

*We have numerous opportunities for families to get involved in set building, park renewal, painting, organizing, ushering, concession, sponsorships, fundraising and mentoring.*

*Each family is invited to participate in Sleepy Hollow Summer Theatre and also contribute to the overall experience for the family and for your community.*

*Please fill out the following information and let us know how you want to be involved in the Sleepy Hollow family.*

NAME \_\_\_\_\_  
Phone # \_\_\_\_\_ Email \_\_\_\_\_  
Place of Business or Employment \_\_\_\_\_  
Other interested family members \_\_\_\_\_

*Circle the areas that you would be interested:*

- *Ushering*
- *Concessions*
- *Park upkeep: painting, landscaping, repair*
- *Organizing*
- *Alterations and sewing*
- *Sponsorships and Ad sales*
- *Fundraising*
- *Set Building*
- *Lights*
- *Sound*
- *Mentorship programs*

Please feel free to suggest any other areas to the directors. We need people like you to make our organization truly successful.

SIGN \_\_\_\_\_

**COSTUME FORM (hand in)**

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Group: \_\_\_\_\_

Specialty Role \_\_\_\_\_

Dress Size (girls) \_\_\_\_\_ Shirt Size (#) \_\_\_\_\_ Pants

Size \_\_\_\_\_ Shoe Size \_\_\_\_\_

Height \_\_\_\_\_ Waist Measurement \_\_\_\_\_

Shoulder to Shoulder Measure \_\_\_\_\_

Pants Inseam (Crotch center to leg bottom)

\_\_\_\_\_

Hip Measurement \_\_\_\_\_

## **Hair Requirements**

**Do not cut, color, restyle or shave any hair off your face unless you have talked to your director first. Long hair is always a plus. If you do not have long hair, we need to look for some alternatives to period hair styles. Any breach of this agreement will be considered terms for recasting.**

**Rip off for your records.**

*You must provide your own:*

- tights and/or black socks*
- undergarments for women and men*
- undershirt for men*
- dance shoes*

*(Dance shoes can be ordered through Carly Schaub the choreographer. She has a discount through Northern Plains Ballet. They will order the right character shoes or dance shoes as defined by the directors. This is an important part of your training. Think about a hockey player without ice skates.....it is the same with dancing)*

*If you have any problems with this, please notify Stephanie Delmore at 701-319-0895.*

### **SLEEPY HOLLOW SUMMER THEATRE RULES**

At SHST we have a strict equal rights policy:

- -No one will be discriminated against based on race, religion, ability, financial status, age, gender, and/or sexual orientation.
- -Bullying, harassment of any kind, alienation or outbursts of any anger or violence will not be tolerated and will be terms for recasting.

**Here are rules for actors:**

- 1) Rehearsals will start on time. It is recommended that you arrive at least five minutes before rehearsal begins. Use this time to clear your mind and begin to focus on the work ahead.
- 2) The show must go on. When the rehearsal begins and the curtain goes up, the show must be performed. Show the cast that you are reliable. When you change your mind about a performance commitment, know that you may be letting down people who will have paid to see you. We may call you if you do not show up for rehearsal, but we hope you will be responsible and call us. Know that if you cannot be here, we may have to replace you.
- 3) Come prepared. Every actor must bring a note pad, a clip board or binder with a stiff surface, a pencil, comfortable shoes, loose clothing, and

energy. Readiness shows the director and cast that you care about the production.

- 4) Be patient. When you become a part of a show, you will have to wait your turn before your scene is rehearsed. Use your time wisely. Study for a class or prepare your lines before your entrance. Plan ahead, but be prepared to wait in the wings.
- 5) Maintain a balance. Participating in a show requires many hours of rehearsal time, one hour for every one minute on stage and that equals 90 hours.
- 6) Keep an open mind. Some of the suggestions made are just that. Try the blocking ideas given. If we agree to change them, be prepared to redo scene until they are polished.
- 7) Be respectful of others. If you are having difficulty with any person or situation that makes rehearsal a negative experience, please tell us right away.
- 8) Horse playing and around are not allowed on the set. **Inappropriate behavior will not be tolerated.** All school rules apply for rehearsal schedules and must be abided by all. Work out your differences so that you can maintain "good/positive" energy. It shows up in the work.
- 9) Take notes. Stage managers get upset when they have to constantly remind actors about certain things they should have written down themselves. Do your part and of course if you forget your blocking or cannot read your handwriting, the stage managers will help you. Be prepared for beginning and/or ending notes at the end of some rehearsals. Record director's comments, summary of any research, observations about your character, as well as your character's relationship to other characters in the play.
- 10) Memorize your music and lines.
- 11) Be positive. We are all here for the same reason: a wonderful experience. Make sure your part in that is fulfilled.
- 12) Look for ways to improve everything you do. Challenge yourself. Don't rely on the directors or teachers to do everything for you.
- 13) Change is the name of the game. Be flexible and always be aware of your schedule and your responsibilities on and off the stage.
- 14) Be the person you want to be. Act like a leader in any position within the cast, orchestra and backstage crew. It is important to have fun but to live your life in the best way you can.
- 15) Do not share your candid opinion about other people's performances. This is between your director and actor. We don't need to comment or give directions to fellow actors. This is a huge NO-NO.
- 16) All mobile phones, pagers or electrical equipment that may make a sound interfering with rehearsals should be turned off, not left on silent as they can also interfere with the focus of the rehearsal.

Here are some rules for parents:

- 1) Support your child in everything they do. Their success relies on your support. A positive influence must come from both sides.

- 2) There is a place for everyone at Sleepy Hollow. We are a family, and we take care of each other as a family. We must always stay in communication. If you are ever uncomfortable with any part of our programming, please notify us. We want your involvement and your input.
- 3) Please refrain from interrupting rehearsals or performances. Questions can be answered at the appropriate moments. Wait for a time when there is time for your question to be answered.
- 4) . The parent an actor will usually have a designated area to wait in the audience.
- 5) Make sure your child is able to arrive on time and participate in the full length of each required rehearsal.
- 6) Become a part of set construction. Construction hours have been lacking in the past years. Please help your child get all their hours in, attend all Saturdays out at the park, and participate in both strikes for both shows.
- 7) Get your membership on time, and make sure to tell all your friends, family members, fellow employees and neighbors about what your child is doing. If you are proud and loud, it becomes infectious.

Thank you for your time and commitment. We want your experience to be the best it can be. Help us achieve this by following the rules and looking at the big picture of involving yourself and your family together in a summer of culture, intellect, and fun.